



Metropolitan Borough of Wirral

SCRUTINY COMMITTEE CALL-IN PROCEDURE (Standing Order 35)

Decision of Cabinet to be called in:

Date of meeting	January 13 th 2011
Minute number	287
Subject	PACSPE Invitation to tender/project scope definition

Reason(s) for call-in:

See attached sheet

Called in by [signature(s) to be inserted]:

Councillor	<i>Steve Jones</i>	(Party Leader) OR
Councillor	<i>Phil Jones</i>	(Deputy Leader) OR
Councillors:	(1) _____ (2) _____ (3) _____ (4) _____ (5) _____	

*Received by:

Signature:	Date	Time
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On behalf of the Borough Solicitor and Secretary		
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Referred to:

Select Committee ()	Date
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*This form must be received by the Borough Solicitor and Secretary by **no later than 5.00 pm** on the fifth working day following notification that the minutes have been published.

STANDING ORDER 35

CALL IN MECHANISM

1. When a decision is taken by the Cabinet, a committee of the Cabinet or an individual Cabinet member (other than one referred to full Council or which is certified urgent by a unanimous decision of the Cabinet) and notified to all members of the Council (by electronic and/or other means) any Leader or Deputy Leader of a political group or any five members of the Council may by notice in writing submitted to the Borough Solicitor and Secretary within five working days of such notification require that the decision be not implemented and be referred to the relevant Select Committee for scrutiny within a further ten working days from receipt of the notice. Any such notice must specify the decision in question, the reason for call-in and be signed by the members concerned. The relevant Chief Officer and all members will be notified of a call-in immediately and no action will be taken to implement the decision until the call-in procedure has been completed. A decision of the Cabinet, a committee of the Cabinet or an individual Cabinet member may be called in only once.
2. When a matter is referred to a Select Committee the Chair of that committee may require the presence of the relevant Cabinet member and any Council officer to answer questions on that matter and may require the production of appropriate documents or reports in the custody of the Council or may call for additional reports.
3. If the Select Committee disagrees with the decision it may either ask Cabinet to reconsider the decision or refer it to full Council for consideration if it considers that the decision is contrary to the policy framework or not in accordance with the budget. The Chair of the Select Committee shall have the opportunity to explain the Committee's views to the Cabinet or Council as appropriate.
4. If the Select Committee agrees with the decision the relevant Chief Officer may implement it. In the event of any political group not agreeing with the majority decision of the Select Committee it may prepare a written minority report for consideration by Council when the minutes of the Select Committee are considered. Any such report must be handed to the Borough Solicitor and Secretary in accordance with Standing Order 12(2). The Leader of the relevant group or his/her representative will have an opportunity to explain the minority report to the Council and Council may discuss and vote for or against such a report without prejudice to any decision already implemented.